

**Students will research an area of concern and write a
Letter to the Editor of the local Newspaper.**

Format : You will work individually to research an issue you are concerned about. Following note-taking, write a first draft of the letter following the techniques below:

- 1. Make Claims (claims of fact, claims of value, claims of policy)**
- 2. Use qualifiers (almost, often, if...then, in most cases, probably)**
- 3. Add support (predictions, observations, statistics, expert testimony)**
- 4. Make concessions (admittedly, granted, I agree that..., while it is true that...)**
- 5. A student will be assigned to proof-read your letter.**

Use the following techniques to proof-read the letter:

- 1. Check for complete sentences.**
- 2. Circle words that are misspelled.**
- 3. Check for Capitalization.**
- 4. Make sure all paragraphs are indented.**
- 5. Use commas, quotation marks and apostrophe correctly.**
- 6. Eliminate unnecessary words.**
- 7. Check for correct verb use.**

The Research Topic must be approved by the teacher and is due

Due Date of Letter :

Grading :

Correct Letter format	/5
Effective use of Persuasive Techniques	/15
<u>TOTAL</u>	/20

